

Bulletin

RESIDENCY REQUIREMENTS



ACCORDING TO OREGON STATUTE AND THE BOARD OF EDUCATION, A COMMUNITY COLLEGE DISTRICT may establish different tuition rates and fee schedules for (1) students who live in the operating district, (2) students who live in Oregon but outside the operating district, (3) students who do not reside in Oregon, and (4) international students.

DEFINITION OF RESIDENCY When determining tuition and fees, Linn-Benton Community College defines a resident as someone whose permanent residence has been in Oregon for no less than 90 continuous days immediately preceding the first day of classes for the quarter in which residency is being established. Permanent residence is defined as the home a person intends to return to after any absence, and in which one's dependents reside for an unlimited period of time.

For admission to special programs, a resident is defined as someone who established residency 90 days before the first day applications are accepted for that program. (Please see program bulletin for special admission residency requirements.)

HOW TO QUALIFY

To qualify for resident tuition for a particular term, you must file residency documents by the second Monday of that term. ALL Category 2 documents must be dated at least 90 days prior to the first day of the term and must contain your name and permanent address. The address on these documents must agree with the permanent address on your registration form.

PROOF OF RESIDENCY

The residency statute LBCC assigns you is based on your current, permanent and/or parents address.

To change your status from nonresident to resident, you must complete a Request to Establish Residency form and provide at least one document from Category 1 AND one document from Category 2 to prove you are an Oregon resident.

CATEGORY 1

- An Oregon driver's license
- Oregon vehicle registration with your resident address.
- Oregon state income tax return (for previous year) with resident address.
- Verification of local bank account showing resident address.
- Oregon voter registration.
- Oregon Hunting/Fishing license

CATEGORY 2

- Rent receipts (**NOT RENTAL AGREEMENT**) or a notarized affidavit substantiating your permanent residency for the past 90 days (receipts must contain your resident address),
- Documents proving your own Oregon property and that this property is your primary residence.

For special admission programs, Residency Halls, Greek Housing and Co-Ops are not considered a permanent residence. Residency must be established **90 days prior to the first day applications are accepted for the program.**

A list of criteria for extraordinary residency circumstance is available in LBCC's college catalog . Questions concerning residency status should be directed to the Registration Office.

Linn-Benton Community College REQUEST TO ESTABLISH RESIDENCY STATUS

Name _____ Phone _____

ID # _____ Birth Date _____

Term for which you are requesting to establish your residency _____

Have you registered for the above listed term? Yes _____ No _____ If so, what address did you use on your registration?

Street **city** **state** **zip**

If under 18 years of age, give parent's address and complete an affidavit of non-support.

Street **city** **state** **zip**

Beginning with your **present permanent address**, please list all addresses where you have lived during the past 90 days.

Street **city** **state** **zip**

Street **city** **state** **zip**

Street **city** **state** **zip**

List two documents that can prove you lived at a permanent address in the district for the past 90 days.

1. _____

2. _____

NOTE: STUDENTS RECEIVING FINANCIAL AID are required to notify the Financial Aid Office of any change in residency. Failure to do so may result in the student being required to make repayment of financial aid moneys.

The above information is a true and accurate statement of my residency

student's signature (required) **date**
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Admissions & Records

AFFIDAVIT OF RESIDENCY IN OREGON

STATE OF OREGON)
COUNTY OF _____)

I, _____, being first duly sworn, state the following:
(Landlord certifying residency)

That _____ has lived at
(student's name and ID #)

(street, city, state)

since _____ .
(date first at above address)

By affixing my signature, I hereby affirm that this information is accurate and correct. I further state that my statement is not for any fraudulent purpose.

(date)

(signature of Landlord certifying residency)

NOTARIZATION: Subscribed and sworn before me this ____ day of _____, 20 _____

Notary Public for the State of Oregon
My Commission expires: