

# Dependent's Education Benefits: Getting Started at LBCC

<b>LBCC Veterans Office</b> 541-917-4858 541-917-4864 fax	<b>School Certifying Official</b> Justin Curtis curtisj@linnbenton.edu	<b>VA Education Hotline</b> 1-888-442-4551 <a href="http://www.benefits.va.gov/gibill/">www.benefits.va.gov/gibill/</a>
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1. Have you completed the Application for Veterans Educational Benefits
  - a. Submit your application online at [www.va.gov/education/](http://www.va.gov/education/)
    - i. Dependents Education Assistance – Select Ch 35
    - ii. Post 9/11 Transfer of Entitlement – Select Ch 33
2. Have you received your Certificate of Eligibility approval letter from the VA
  - a. Yes – Bring a copy to the LBCC Veterans Office to get your file started.
  - b. No – Contact the VA. It can take up to 4-5 weeks between application and approval.
3. Submit your LBCC Admission Application & completed the admission requirements
  - a. Complete and submit your Application for College Admission
    - i. There is a \$40 one time application fee
4. Complete the Federal Financial Aid Application at [fafsa.ed.gov](http://fafsa.ed.gov). (*optional*)
  - a. Dependents are eligible to receive both VA Education Benefits and Federal grants
  - b. Students should check their WebRunner account up to 2 weeks after submitting the FAFSA application for any outstanding requirements.
5. Complete and submit the LBCC Veterans Office entrance forms (available at LBCC Veterans Office)
  - a. Ch 35 Dependents are required to submit the Veteran's SSN or VA File Number
6. Register for classes and submit a Enrollment Verification form to the LBCC Veterans Office. Forms are available at the LBCC Veterans Office counter
  - a. Only program requirements are eligible for VA Benefits.
  - b. This form must be submitted **every** term you attend class.
  - c. If a class is not listed, it will not be submitted.
  - d. Submit any schedule changes as soon as possible
7. Dependent Tuition Waiver (application available at LBCC Veterans Office)
  - a. Submit Tuition Waiver application with all eligibility documentation
  - b. Required Documentation: Veterans Disability Letter stating percentage rate and status.
8. Champ VA or TRICARE (Contact VA for Eligibility Requirements)
  - a. Some Dependents may be eligible for ChampVA or TRICARE Medical Benefits
  - b. Enrollment Verification letters are available on request. Letters are not generated automatically. Please request an enrollment verification letter at the Veterans Office.