

# GRANT/CONTRACT

## Request for Board Resolution to Appropriate Funds

Instructions: Please complete and return electronic form to Margi Dusek Questions? Call ext.4316.

TO: \_\_\_\_\_ APPROVED BY (Dean or VP): \_\_\_\_\_

FROM: \_\_\_\_\_ EXT: \_\_\_\_\_ DATE: \_\_\_\_\_

Grant/Contract Name: \_\_\_\_\_

Org Name/Number: \_\_\_\_\_

Program Name/Number: \_\_\_\_\_

Period of Grant: \_\_\_\_\_ to \_\_\_\_\_

Purpose of Grant: (2-3 sentences)

Fiscal Reports will be prepared & submitted by: (Check one):  Department  Business Office

### BUDGET:

#### REVENUE:

Description	ORG	ACCT	PROG	
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
<b>TOTAL REVENUE</b>				<b>\$ _____</b>

#### EXPENDITURES:

Description	ORG	ACCT	PROG	
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
_____	-	-	-	\$ _____
<b>TOTAL EXPENSES</b>				<b>\$ _____</b>