

MERIT

5/31/2017

MERIT - Instill college-wide ownership and responsibility for LBCC Goals attainment.

***NOTE - June 14th 1 HOUR IN CASCADE VIEW**

TYPE OF MEETING:	Regularly Scheduled Meeting
FACILITATOR/CHAIR:	Ann Buchele
COUNCIL COORDINATOR:	Jen Clark

Christy Stevens, Joyce Thompson Graham, Ann Buchele, Javier Cervantes, Justene Malosh, Justin Smith, Bruce Clemetsen, Dave Henderson, Jess Winans, Sally Widenmann, Bryan Miyagishima, Gary Price

Agenda:

Agenda Item # 1: 2017-2018 Membership for Retreat and Academic Year

Discussion	Presenter: Ann Buchele	Time Required: 10
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Moved to June 14 - Meeting is back on for 1 hour

Agenda Item # 2: Progression Council report on progress regarding the indicator assigned by MERIT last summer

Discussion	Presenter: Bruce Clemetsen * see below for format	Time Required: 15
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Improving Fall to Fall Retention Goal

- One - Multi-term registration & Schedule of classes further than one term - successfully got a 4 - term course schedule out for students/advisors so that students can plan for a full year
- Next steps - students will be able to register for future terms at one time (register for the whole map)
- 15 to finish - Goal #2 = Started this goal with the New Student Center so all maps had 15 credits for first term guides
- Advising Center encouraged this
- results = number of students taking 15-18 credits by quarter increased 8%, 10%, and 18% for fall, winter and spring terms!
- These will be operationalized from this point forward

Agenda Item # 3: WEVC report on progress regarding the indicator assigned by MERIT last summer

Discussion	Presenter: Gary Price * see below for format	Time Required: 15
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BINA -

- Focus = restart the Business and Industry Needs Assessment Survey
- Step 1 = internal survey for what we already do internally
- Step 2 = Survey industry to 47 respondents (Manufacturing/sector based strategy)
- companies were asked if they would allow follow-up questions, 25 companies volunteered
- Step 3 - deploying teams to go meet with the 25 companies and ask further questions
- Step 4 full analysis of findings with a report by fall

Question: How will this relate back to other areas of the college? - Answer, this is in the next steps of the process
 Employability skills - were those mentioned? - Answer, more of a desire for technical skills

Agenda Item # 4: VICE report on progress regarding the indicator assigned by MERIT last summer

Discussion	Presenter: Javier Cervantes * see below for format	Time Required: 15
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- Conversations throughout the year about cultural competency training
- Values survey - question about beliefs other than you own - needle has not moved
- Engaging other people on campus around DPD courses and the scarcity of courses that get to 4.10 for students
- Victoria Frindley is working on teaching ELL courses and instructional design work with instructors for this group
- Working on new faculty participating in Leadership LBCC w/in first three years of hire date
- Recommended hiring a person for the college who works on increasing diversity in new hires (this was done)
- Latino outreach specialist is working with local schools
- Have a group w/in VICE to consider a possible cultural competency committee to work on new legislation coming out
- Trainer from Portland Institute here to offer ideas for providing cultural competencies
- TILT training in in-service
- Question - is there a way to track quantitative research and follow up with people on what the impact of being in the institute has been - see if what they learned had an impact (outcomes)
- Follow-up and closing the loop on how it has impacted you

Agenda Item # 5: Our new report cards!!!

Action		Time Required: 30
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- 14 objectives split over 3 core themes and 4 power councils
- If it can't be measured, it is in the "Metrics in Development" portion of the report card
- Should we note over time in the metrics box the possibility of adding additional subgroups or removing subgroups when we reach success in the initiative
- Which groups are we looking at? - vote to strike Empower because it is redundant - loop back with Jason
- DPD might be too narrow of a focus, could we work with Katie to broaden this goal in other courses as well?
- VICE is wondering how we define cultural competency/outcomes so that we can line them up with employee goals
- Is VICE the appropriate Place for Cultural Richness
- Look at the slides and have the notes

Additional Notes:

[DRAFT - Report Card](#)

* Topics to be covered in the end of year Council presentation:

- 1) Recap the council's strategic focus (as assigned by MERIT) and historical data underlying the focus
 - a. How did the council approach the topic and making improvements? What research took place? Were there any particularly noteworthy findings?
- 2) Change ideas implemented and findings (preliminary acceptable)
 - a. Review change ideas that were implemented What was successful?

- b. What was a failure? (remember that failure is important component of learning and should be discussed openly)
- 3) Overall expected change in the strategic focus. What successes have you already seen or expect to see as a result of your efforts
 - a. What should be considered for movement to the operational sphere?
 - b. What suggestions or changes would the council have for MERIT going into its summer data assembly around the strategic focus or other topics that were surfaced during the year?