

## Curricular Issues Committee

### Notes, October 9, 2015

**Present:** Annette Easdale, and Jennifer Ketterman, Mary Campbell, Jane Walker, Stacy Mallory, Shari Spencer, Jayme Frazier, Sally Widenmann, John Jarschke, Lewis Franklin, Dodi Coreson, Charlene LaRoux, Misty Donaghy Cannon, Christy McDaniel and Daniel Robinson

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#### LINKS

[Curriculum Management Dashboard Link](#)

[Curricular Issues Committee Website](#)

[Curricular Issues Committee Guidelines \(Rev 10/9/15\)](#)

#### Welcome

Stacy Mallory, chair, welcomed the members and all present introduced themselves.

We will use the Consent Agenda format again for approving Course Outcomes only. If they have revised other parts of the Course Outline, it will have to move through the normal approval process.

#### New Program Proposals

0

#### Course Outline Proposals

0 New

0 Revised

#### Consent Agenda (outcomes only)

34

Because of the quantity expected, the CIC members decided to divide the COGs to be reviewed into 2 groups, each group taking 1 group of COGs to review before the next meeting.

Just to clarify the procedure: We will let you know what group of COGs such as: CA103 -- CA8.341 you will be expected to review. You do not have to work with your partner. You do

not have to review other COGs. The lists of COGs in the Dashboard will be listed alphabetical, not numerical. Be sure to review all COGs within the range given.

Outcomes - Should be measurable and a MAC team member has looked at them. You will know they have been reviewed by a MAC team member because of the comments in the notes field at the bottom. Some did not make that process this time because they came before that decision.

A motion to approve all Consent Agenda items with minor corrections to be made by our office was made by John Jarschke. Seconded.

Discussion:

CA101, CA102, CA103 have the same outcomes and descriptions for all.

John explained that students are rotated and all have to teach the same thing.

Each term numbered differently but different curriculum. All 4 classes taught simultaneously.

**Send back to MAC & Dept Chair - CA101, 102, 103 & CA8.352, CA8.353, CA8.322, CA8.321**

(wording on: work effectively) Level I & II same.

**CA8.383** - fix typo, **CA8.344, CA8.382** - fix typo Chocolate in title these 3 approved.

**SPN203, SPN103, SPN202, SPN201, SPN102** send back to MAC to fix OC.

**CA8.350** wordsmith to plan..... OC

**CA8.385** Change Complete to Perform

Motion passed.

### **Prerequisite Update**

Sub committee of the Faculty Senate, went back to the AACEC. They want the entire AAC to look at them. They meet next week to talk and decide next steps. The current documents are useful to faculty members helping them to decide to use a prerequisites. These are not quite as useful for us. We need something very straightforward and clear. Until we get that directive: only way to say yes to a new prerequisite is that Ann will make a decision as an appeal.

### **Membership**

Student, Christy McDaniel said she feels we need 2 students on the committee.

Who is not represented?

A motion was made to make changes to current breakdown of membership as follows:

Add AG (as CTE/Transfer) from SEM

Remove the unfilled Writing/Comm from ASSH Division  
Seconded. Motion passed.

*\*\*Invite someone from AG to next meeting*

### **Miscellaneous**

Sally - As a college we will begin to move to 50 minute meetings as a meeting structure on our Google Calendars. You can make this change in your Google Calendar Settings.

Dodi - When can I make Program Changes? Catalog Development time is for Program Changes  
This will be in November.

How do you see the outlines? In the Dashboard. You cannot save them. Look in the approved folder. The Tabular Dashboard shows the progress status of your COG.

**Next meeting:** Friday, November 6, 2015