

## Curricular Issues Committee

### Notes

May 6, 2016

**Present:** Annette Easdale, Sally Widenmann, Dodi Coreson, Misty Donaghy Cannon, Deron Carter, Tammi Drury, Andrew Feldman, Jane Walker, Mary Campbell, Jayme Frazier, Stacy Mallory, Charlene LaRoux, Robert Harrison, Shari Spencer and Christy McDaniel **Guests:** Janet Jackson and Tim Black

#### LINKS

[Curriculum Management Dashboard Link](#)

[Curricular Issues Committee Website](#)

[Curricular Issues Committee Guidelines - Revised 10/9/15](#)

#### Welcome

Revised Course Proposals / none

New Program / none

New Course Proposals / none

Consent Agenda / none

#### Topics

##### Related Instruction

The new Related Instruction Template was shared with the group. 2015-16 information has been completed in the form. 2016-17 information will be filled out soon using the new catalog information. In 2017-18 the RI Template will be sent out with the Catalog Production documents. Department Chairs will be able to fill in their information themselves.

Related Instruction should total 9 credits (Computation/Communication/Human Relations)

The form will accept embedded RI also.

**Optional Courses:** (Safety/Job Search/Environmental Awareness/Computer Competency) have not been determined for Department Chairs. There are inconsistencies here. Related Instruction

Courses are indicated on courses in Smart Catalog. Related Instruction Template is posted to the CSI website.

**Membership** - does it represent the college as it should?

The committee agreed to add Elaine Robinson, Financial Aid Director, as a non-voting member and as a helpful resource.

The committee agreed that the current membership with the large cross section of representation was necessary. We will leave it as is. This could go to Academic Affairs in the future.

**AGS - Associate of General Studies**

Mary Campbell did research for us to see what courses list the AGS as an attribute. In the Fall we will begin asking Department Chairs if they would like their course included in the AGS list if it is already included on the AAOT list. CIC will then do a Consent Agenda approval of these revised COGs.

The CSI Office will need to add a checkbox for AGS to the COG form for future use. Will have to confer with Smart Catalog on this modification.

Some edits will also need to be made to catalog in the AGS information. The Humanities & Arts statement needs editing. Social Science needs additional courses listed.

Other schools have already changed their AGS degree to reflect the AAOT courses in light of Guided Pathways. We awarded about 100 last year.

**Suspended Programs**

The list of programs that will be suspended 2016-17 were shared for informational purposes.

The NWCCU requires a 3-year Teach Out Plan for students already in the program. Within the 3 years, a program can come back without needing to go through the entire State Process. If later, they must re-submit as a new program.

Thank you for your hard work this year. The year of over 900 Outcomes & COGs! Now we are moving on to assessments of these. - Andrew Feldman & MAC Committee

**Next Meeting:** Friday, October 7, 2016

**Good of the Order**

