

**LBCC PARENTING EDUCATION PROGRAM
TUITION GRANT INFORMATION & INSTRUCTIONS**

Partial tuition grants are available for individuals enrolling in classes in the Parenting Education Program. Selection is based on need and funds available. All information is confidential. Applications are reviewed for eligibility by the Parenting Education Program coordinator.

Funds for tuition grants are raised through the Family Fun Day, eScrip and donations from individuals and organizations in the community.

What is available: A grant of $\frac{1}{2}$ the tuition of the class. The student pays for $\frac{1}{2}$ the tuition and all college fees. This payment should be attached to the application form.

Examples: Live and Learn with your Toddler, tuition \$69.00, \$5.00 lab fee. The grant would pay \$34.50 and the student would pay \$39.50 (\$34.50 tuition + \$5.00 lab fee).

Live and Learn with your Preschooler – Albany, tuition \$263.54, \$10.00 lab fee. The grant would pay \$126.54 and the student would pay \$137.00 (\$127.00 tuition + \$10.00 lab fee). You will also need to pay a one time fee of \$4.50 for insurance and \$10.00 for a background check which is good for 2 years working in the classroom. Note that the cost of Live and Learn with your Preschooler varies by location. Please check the schedule for the cost of the section in your location, or call (541) 917-4884.

How to Apply: 1. Open, print out and complete the grant application form – Application for Parenting Education Tuition Grant. (IMPORTANT: This is a two-page document. Please be sure to complete both pages and sign the application.)

2. Print out and complete a registration form for the class you wish to attend –

<https://www.linnbenton.edu/resources/files/dmfile/RegistrationFormFillable20173.pdf>.

3. Attach your portion of the class costs (please make checks/money orders payable to LBCC) to the grant application and registration forms and submit everything to:

Linn-Benton Community College Attn: Parenting Education – Tuition Grants 6500 Pacific Blvd. SW Albany, OR 97321

If you wish to drop off your application in person, the Family Resources and Education office is located in the Luckiamute Center, room LM-101 on the LBCC Albany Campus. (IMPORTANT: All grant application materials must be received no later than the end of the first week of each term. If you wish to apply for a grant and we do not receive your application in a timely manner, be aware that you may incur late fees with the Business Office.)

4. In the event you should fail to qualify for a tuition grant, you will be personally contacted by a member of the Parenting Education Program. Applicants who do not qualify will be wholly liable for all unpaid tuition and class fees, or for dropping the class via SIS (Student Information System) by the date officially listed as the “last day to drop a class with a refund” for the applicable term (NOTE: this information can be found inside the printed schedule for each term).

If you should have any questions regarding the Parenting Education tuition grant or wish to check on the status of your application, please contact the Parenting Education Program at (541) 917-4907.