



**Minutes of Board of Education Meeting
July 19, 2023
Zoom**

Board of Education members in attendance

Kristin Adams (Chair), Dick Running, Dr. John Sarna, Sherlyn Dahl, Stacie Wyss-Schoenborn, Jeff Davis, and Ron Edwards

Staff and Representatives in attendance

Lisa Avery, Anne Buchele, Sheldon Flom, Jason Dorsette, Claire Burke, Edene Ehlers (Classified), Bill Whitley (PTFA), Matt Scotton (Advancement), Rachel Biscoe (SLC), and Elizabeth Droscher

Guests in attendance

Justin Smith, Manager, Institutional Research Grant Support

REGULAR MEETING

The regular meeting was called to order at 6:00pm

CHANGES TO THE AGENDA – Chair Adams noted no changes to the agenda.

INTRODUCTIONS AND RECOGNITIONS – President Avery introduced Matt Scotton, Public Information Officer & External Communications and Bill Whitley, PFTA President.

SWEARING IN OF NEW AND RE-ELECTED BOARD OF EDUCATION MEMBERS – President Avery swore in newly elected Board of Education member, Ron Edwards (Zone 4) and re-elected members, Kristin Adams (Zone 1), Stacie Wyss-Schoenborn (Zone 2-3), Dick Running (Zone 2-3), Sherlyn Dahl (Zone 6-7), and Jeff Davis (Zone 6-7).

ELECTION OF BOARD OFFICERS –

Mr. Running moved to close nominations and to elect Ms. Adams to the position of Board Chair and Ms. Wyss-Schoenborn to the position of Vice Chair. Ms. Dahl seconded. Motion to elect Ms. Adams to the position and Board Chair and Ms. Wyss-Schoenborn to the position of Vice Chair was approved. (6,1) Mr. Edwards abstained from the vote.

CITIZEN COMMENTS – The following citizen addressed the Board of Education through letters:
Catherine Carlile

BOARD CHAIR COMMENTS -

Chair Adams noted the linked documents, 2023-2024 Board Executive Committee Assignments, Board Committee assignments, and Generative Activity calendars, as well as the August 8 Board of Education Retreat. Chair Adams shared new additions to the Board Committees to fill vacancies. These do not need Board approval, they are informational items.

STRATEGIC ACTIVITY

- 1) Board Representative Reports:
 - a. **OCCA** – Chair Adams shared that OCCA will be holding a one-day Board Training on September 9. The OCCA Conference will be held November 1 – 3 in Sunriver. If interested in attending, please contact Elizabeth Droscher. Chair Adams will share an electronic newsletter from OCCA with the Board.
 - b. **ACCT** – Dr. Sarna did not have anything to report.
 - c. **Foundation** – Ms. Wyss-Schoenborn shared that a new Director has been hired for the Foundation. Mr. Steven Broncheau will be starting at the end of August. President Avery and Mr. Scotton shared a brief background of Mr. Broncheau and thanked those who participated in the search process.
- 2) Campus Representative Reports:
 - a. **Classified** – Ms. Ehlers did not have anything to add to her report. Ms. Wyss-Schoenborn noted on the recent graduates of the Phlebotomy program. Mr. Davis noted a part of the report that shared information on the college's progress on credit for prior learning.
 - b. **Faculty** – Ms. Burke did not have anything to add to her report. Chair Adams shared congratulations to Ms. Burke on the recent award of a grant.
 - c. **PTFA** – Mr. Whitley did not have anything to add to his report.
 - d. **SLC** – Miss Biscoe shared a report on a recent blood drive which exceeded the donation goal. Miss Biscoe also shared an update on the summer camps. Lastly, the SLC is working with the college to plan Welcome Day 2023. The Board appreciated the report and enjoyed the photos included.
- 3) Presidential Equity Report – Mr. Dorsette did not have anything to add to his report. Mr. Running inquired on the recent recruitment of the open Program Coordinator position. Mr. Dorsette answered to satisfaction on the progress of recruitment.

FIDUCIARY ACTIVITY

- 1) Consent Agenda – **Mr. Running moved to approve the Consent Agenda. Ms. Dahl seconded.** Discussion: Ms. Wyss-Schoenborn noted on Resolution 02-24 proposed language change to remove Savings and Loan (as they no longer exist) and replace with Credit Unions. Chair Adams had a question on summary of professional services regarding property insurance price reduction. Mr. Running shared that this had been discussed at the previous meeting when the Property, Liability, and Worker's Compensation Insurance Renewal was presented for Board consideration. **The motion was amended. Mr. Running moved to approve the Consent Agenda and to adjust the language of RES 02-24 to replace Savings and Loan with Credit Unions, Ms. Dahl seconded. Motion to accept the Consent Agenda with amendment was approved unanimously. (7,0)**
- 2) RES 06-24 - 2023-24 Board of Education Meeting Calendar **Motion: Ms. Wyss-Schoenborn moved to approve RES 06-24 to approve the 2023-24 Board of Education Meeting Calendar, Mr. Running seconded.** Discussion: Dr. Sarna noted a date error. These will be updated in the final calendar. **Motion to approve RES 06-24 with date corrections as noted was approved unanimously. (7,0)**
- 3) **Introduction of 2000 Board Policies** – President Avery asked that the Board review the policies. The policies, with any recommended edits, will be brought forward at a future meeting for first read and Board consideration.

4) **Administrative Reports**

- a. **President's Report** – President Avery did not have anything to add to her report. Ms. Dahl inquired on the diversity of faculty and if there is any data available. President Avery and Mr. Dorsette answered to satisfaction.
- b. **Academic & Student Affairs** – Dr. Buchele welcomed Ron Edwards to the Board and looks forward to a time to meet with him. Dr. Buchele shared an update on Rural Community College Bachelors Degree that was included in her report. Lastly, Dr. Buchele shared that Linn-Benton was just selected to participate in a Workforce Transformation Learning Community. Dr. Buchele thanked Dr. Justin Smith for his assistance in obtaining this grant.
- c. **Institutional Advancement** – Mr. Scotton did not have anything to add to his report. The Foundation is looking forward to Mr. Broncheau joining as Director.
- d. **Finance and Operations** – Mr. Flom shared that the included fiscal report is not complete yet as it still needs to go through end of year process to finalize. Mr. Flom also encouraged everyone to visit campus and tour Takena Hall to see all of the remodel updates. Mr. Running inquired on when the Santiam Room might be open for business. Dr. Buchele shared that this is being discussed and planned with the Culinary Program. Dr. Sarna noted he appreciated the photos included in the report on the construction project updates. Mr. Edwards shared that he would like to tour the campus and visit the different programs. Chair Adams states that Elizabeth Droscher can assist with the scheduling of this. In addition to this, Board meetings throughout the year will be held at various LBCC campuses. Presentations and tours are often included at these meetings.

BOARD OF EDUCATION REPORTS

The Board acknowledged new and re-elected Board members as well as welcomed new representatives to the Board meetings.

Adjourned Regular Session at 6:54pm

Board Chair

Clerk of the Board