



**Minutes of Board of Education Meeting  
April 19, 2023  
Albany Campus, Boardroom**

***Board of Education members in attendance***

Kristin Adams (Chair), Jeannie Davis (Vice Chair), Dick Running (via Zoom), John Sarna, Sherlyn Dahl, Stacie Wyss-Schoenborn, and Jeff Davis

***Staff and Representatives in attendance***

Lisa Avery, Ann Buchele, Sheldon Flom, Verna Wise-Matthews, Jason Dorsette, Claire Burke (Faculty), Kimberly Kopplien (Classified), Susan Morre' (PTFA), Danae Fouts (SLC), and Elizabeth Droscher

***Guests in attendance***

Rob Camp, Student Leadership Coordinator; Heather Mercer, Executive Director, Human Resources Development and Support; and Student Leadership Council Members (listed in Introductions)

**REGULAR MEETING**

**The regular meeting was called to order at 6:00pm**

**CHANGES TO THE AGENDA** – Chair Adams noted no changes to the agenda.

**INTRODUCTIONS:** Chair Adams welcomed new Faculty Association President, Claire Burke to the meeting. SLC Advisor Rob Camp thanked the previous SLC Team for their work and the growth of SLC. Incoming President, Rachel Biscoe introduced the SLC team. Below is the complete team:

Rachel Biscoe, President	Peeta Arenas Galicia, Student Volunteer Coordinator
Gage Lund, Chieftain of Events	Phoenix Angulo, Executive Assistant
Mikayla Heston, Legislative Affairs	Kayla Goodwin, Event Planner
Nick Knight, Legislative Affairs	Alex Loveday, Event Planner
Audrey Moyo, Finance Director	John Smith, Event Planner
Krystal Overvig, Campus Outreach Director	Travis Overvig, Judiciary Board Member
Larissa Eurazio de Olivera, Clubs and Engagement Director	Reghan Cornell, Judiciary Board Member (via Zoom)
	Jack Henum, Judiciary Board Member

President Avery swore in the new Student Leadership Council.

**CITIZEN COMMENTS** – The following citizens addressed the Board of Education through letters and personal testimony regarding planned program and staffing reductions.

Adam Clark	Gary Westford	Mary Vedaa
Analee Fuentes	Jane Sandberg	Max Chase
Bryan Miyagishima	Jeffry Robbins	Megan Christoph
Chessie Alberti	Jeremiah Kellogg	Megan Dazey
Christian Schauf	Katie Townsend	Nicole Seaders
Claire Burchfield	Kendra Antila	Richenda Hawkins
Dio Morales	Keri Grigas	Robin Havenick
Douglas Hambley	Lily Bender	Sarah Ralston
Dr. Dana Emerson	Marci Moling	Sisi Virasak
Elizabeth Sonstegaard	Mariah Manners	Stephanie Brown
Eric Ikenouye	Marisol Moreno Ortiz	Theodore Summers
		Tristan Striker

**BOARD CHAIR COMMENTS** - Chair Adams welcomed everyone to the meeting

**STRATEGIC ACTIVITY**

- 1) Board Representative Reports:
  - a. **OCCA** – Chair Adams shared that the OCCA Director has stepped down and Karen Smith is serving as the Interim Director. Chair Adams shared that OCCA is still working on legislative affairs to advocate for community college funding.
  - b. **ACCT** – Dr. Sarna shared that the ACCT has a call for presentations for an upcoming conference.
  - c. **Foundation** – Dr. Davis shared the following upcoming events. The next Foundation Board meeting will be on April 26. Foundation scholarships are still open and will close on April 21. Give Day will be held on May 10. This is an important fundraising event for the college. There will be a Scholarship Appreciation Event on May 25. Commencement will be held on June 15 on the LBCC campus. Lastly, the Night at the Knights event will be held on June 22.
- 2) Campus Representative Reports:
  - a. **Classified** – Ms. Koppelin did not have anything to add to her report. Dr. Davis shared that she appreciated the small business information in the report.
  - b. **Faculty** – Ms. Burke shared information that the Civil Discourse program will be having a debate via Zoom soon that people are invited to attend. Elizabeth Droscher will share the link with the Board.
  - c. **PTFA** – Ms. Morre’ did not have anything to add to her report. Ms. Morre’ shared that she included information about the Civil Discourse presentation in her report as well. Ms. Morre’ added that the faculty who are being spotlighted in her report are those who are affected by the budget reductions.
  - d. **SLC** – Miss Fouts thanked the Board for including her in the Board meetings over the past year. She and the outgoing SLC team are celebrating their accomplishments. She welcomed the incoming team. Lastly, Miss Fouts asked the Board to please keep students in consideration when discussing increases in tuition. Dr. Davis thanked the SLC for all of the student events that are held. The Board thanked Miss Fouts for her service.

- 3) Presidential Equity Report – Mr. Dorsette thanked the speakers who addressed the Board. Mr. Dorsette shared that, today, he had the opportunity to interact with over 600 students at the African American Youth Leadership Conference that was held at Oregon State University. Next year, this event will be held at LBCC. Mr. Dorsette also shared information about an upcoming event. On April 26, IEDI students will host a Holocaust Remembrance program. Dr. Sarna inquired about recent meetings in Boston that Angel Dorantes had attended and wondering if any information has been shared from this meeting. Mr. Dorsette talked about a few ideas that were shared. Mr. Running asked how a recent meeting with HP, OSU, and Samaritan went. Mr. Dorsette shared feedback from that meeting.

#### **FIDUCIARY ACTIVITY**

- 1) Consent Agenda – **Ms. Dahl moved to approve the Consent Agenda. Mr. Running seconded.** Dr. Sarna had a question regarding how temporary positions were funded. Mr. Flom shared that there are a variety of support sources but most are grants and/or one-time funding. **Motion to accept the Consent Agenda was approved unanimously. (7,0)**
- 2) RES 31-23 – Insurance Agent of Record Approval – Mr. Running shared that the Audit and Professional Services Committee met to discuss the insurance arrangement for LBCC. There is a recommendation to the Board to appoint Brown & Brown to be agent of record for both liability and property insurances. The committee will meet again and to review an analysis of insurance rates. This information will be brought to the Board for consideration at a future meeting. **Mr. Running moved to approve RES 31-23 - Insurance Agent of Record Approval. Ms. Dahl seconded. Motion to approve RES 31-23 - Insurance Agent of Record Approval was approved unanimously. (7,0)**
- 3) RES 32-23 - Compensation Recommendations for FY2023-24 Budget. Mr. Flom shared a presentation that included the budget timeline that highlighted the dates to set tuition and fees and non-bargained compensation packages. Mr. Flom shared the compensation for the represented employee groups (Classified, FT Faculty, and PT Faculty). Mr. Flom shared the proposed compensation for non-bargained groups (PT Non-Contracted Classified Staff, Hourly Confidential Staff, Non-Bargaining Part-Time Faculty, and Management/Exempt Staff). The resolution presented to the Board is for the non-bargained compensation proposal which would go into effect the next fiscal year. The Board discussed the resolution and asked for some clarifications. Mr. Flom answered to satisfaction. **Dr. Sarna moved to approve RES 32-23 - Compensation Recommendations for FY2023-24 Budget. Dr. Davis seconded.** The Board had further questions which were answered to satisfaction by Mr. Flom. **Motion to approve RES 32-23 - Compensation Recommendations for FY2023-24 Budget was approved unanimously. (7,0)**
- 4) RES 33-23 - CMGC Approval - Childcare and Benton Center. Mr. Flom shared this is for construction manager and general contracting services for the childcare and Benton Center projects. Mr. Flom shared information on the project including planning, costs, and timeline. Mr. Flom shared that after it went out for bid two proposals were received and the review committee has recommended Swinerton Builders, as indicated in the resolution. **Ms. Wyss-Schoenborn moved to approve RES 33-23 - CMGC Approval - Childcare and Benton Center. Mr. Davis seconded.** Mr. Davis shared he has full confidence in the Business Office bid process. Mr. Davis stated that it would be good if local vendors could be awarded bids, where possible. Dr.

Sarna inquired on the project costs. Mr. Flom answered both to satisfaction. **Motion to approve RES 33-23 - CMGC Approval - Childcare and Benton Center was approved unanimously. (7,0)**

- 5) RES 34-23 - RFP Approval - Recruitment & Admissions Software. Mr. Flom shared information on a proposed new customer relation management software system. The current system being used by LBCC is no longer supported and believed to be discontinued soon. **Ms. Dahl moved to approve RES 34-23 - RFP Approval - Recruitment & Admissions Software. Ms. Wyss-Schoenborn seconded.** Mr. Running inquired if there was any scoring in the bid award matrix that gave preference to Oregon companies. Mr. Flom replied that he would need to review the matrix parameters for this information. **Motion to approve RES 34-23 - RFP Approval - Recruitment & Admissions Software was approved unanimously. (7,0)**
- 6) First read of 1000 series Board policies – Ms. Mercer shared proposed changes to Board policies as well as policies where no changes are recommended. Dr. Sarna noted changes to some policies he would like reviewed for consideration. The policies will be returned to a future Board meeting for second reading.
- 7) **Administrative Reports**
  - a. **President's Report** – President Avery shared she has received many emails regarding the budget cuts, some in support and many in opposition. Dr. Avery shared there were other emails received expressing frustration in how Oregon funds higher education and she shares those frustrations. Dr. Avery responded to all emails within one business day and also met several people in-person. Dr. Avery shared that LBCC needs to make difficult decisions to ensure a strong future for the college. Dr. Avery stated that funding for higher education needs to be improved. She hopes to be appointed to a task force for higher education funding. Dr. Avery has been spending time in Salem advocating the Oregon Legislature for higher education support to keep school affordable for all students.
  - b. **Academic & Student Affairs** – Dr. Buchele had no additions to her report. Ms. Wyss-Schoenborn shared she is not able to attend the CTE signing day but was excited to see the participation planned. Dr. Avery shared that when students attend events, information is shared with people who attend with them on other learning opportunities available at LBCC.
  - c. **Institutional Advancement** – Ms. Wise-Matthews shared that May 10 will be Give Day and more information will be shared with the Board soon. Ms. Wise-Matthews challenged the Board to donate to this event. Dr. Sarna inquired on funding request for Ag Center costs. Dr. Avery shared that no information has been received yet but all data has been submitted on behalf of LBCC.
  - d. **Finance and Operations** – Mr. Flom shared that the remodeling of the Calapooia Center restrooms was completed this morning. Ms. Wyss-Schoenborn shared congratulations to Karen Ash and Leslie Lloyd for earning their NASFAA Certified Financial Aid Administrator Credential.

## **BOARD OF EDUCATION REPORTS**

The Board collectively expressed appreciation for everyone who came today to speak and that they read the letters submitted. The Board acknowledged the difficulty when faced with budget differentials that are significant. The Board will keep the comments received in mind as the Board moves forward in decisions that are made regarding the viability and future of LBCC. People were also encouraged to share their concerns with those in Salem who are making decisions that support higher education, CTE programs, etc. The State needs to continue to try and invest in community colleges so everyone has access to education.

**Adjourned Regular Session at 7:46pm**

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Board Chair

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Clerk of the Board