

# Linn-Benton Community College Campus High School Program

LBCC's Campus High School Program (CHSP) provides the opportunity for high school students to take college classes and begin earning their college degrees and transfer the credits from their college classes back to their high schools to count toward their high school diploma.

(Note: The Campus High School Program form is not required for taking non-credit classes with community education, for example: driver education, photography, or computer applications. Students under 18 years old do need the instructor's permission in order to take non-credit classes. Most high schools do not pay for non-credit classes. Check with the high school counselor.)

Many high schools in Linn and Benton Counties provide financial assistance for their students to take college classes and pay for tuition and books. The support varies from school to school and students must contact a high school counselor to learn what opportunities are available.

## Steps to becoming a student with the Campus High School Program

1. Students interested in attending college classes should first talk with their high school counselors about eligibility. Only students approved by their high schools can participate in CHSP.
2. Once students have been cleared by their high schools to participate they must get their LBCC student identification number (X number).  
Click on the link: [Steps to get an LBCC student X number.](#)  
CHSP students do not apply for regular college admission at this time; just get the student X number.
3. After students have received their X numbers, they can sign-up for CHSP by completing the [Campus High School Program Form.](#)  
**Students must have an X number to complete the form.**
4. Students must take the LBCC Computer Placement Test (CPT). This test assesses the students' skill levels in reading, writing, and math. The students' scores on the CPT determines the courses students can take. It is important for students to prepare for the CPT before taking it. An inaccurate low score will put the students in classes below their capacity. Students who prepare perform better on the test and are more likely to get into appropriate classes. LBCC provides many online resources to help students prepare. Go to <http://www.linnbenton.edu/future-students/make-it-official/student-assessment/computerized-placement-test-cpt>  
Scroll to the bottom of the screen for placement test prep information.  
**Note:** In order to qualify for the Campus High School Program, students must place at least at the RD90 level.
5. Students return the Campus High School Program Form to their high school counselors. Attach the CPT score report to the application.
6. After determining the students' eligibility, the high school counselor notifies the Campus High School Program personnel.
7. The Campus High School Program counselors email the students referred by the high schools and invite them to join the program. Students must be checking their email regularly to make sure they receive the email invitation. If students have doubts, they must contact their high school counselors immediately to check for problems in the application process.

**Approved students will receive detailed instructions to complete the next steps:**

1. Complete the Roadrunner Entry and sign up for an Orientation/Registration session.
2. Select a program of study in order to identify appropriate classes for a degree.
3. All incoming students are required to take Destination Graduation, an important college orientation class.
4. Attend the Orientation/Registration Session.
5. Students who will be 18 by the beginning of class will want to fill out the college admission application during the Orientation/Registration session. Bring the \$30 admission fee and the Social Security Number. Students who are fully admitted into the college can register early.

**Expectations of the students in the Campus High School Program**

- \* The student population at LBCC consists primarily of adults who are independent learners. Therefore, CHSP students must be self-disciplined enough to stay on top of learning and seek help when needed.
- \* Successful students are actively engaged in classes and the learning environment.
- \* Students conduct themselves with mature behavior. Faculty report those students exhibiting inappropriate behavior to the CHSP counselors. The counselors will meet with these students and report them to their high schools.
- \* Students must attend all their classes at LBCC.
- \* College classes move much faster than high school. It is critical to stay up on work. It's essential to learn where the LBCC Learning Center is and how to get help with specific courses and/or assignments. When having trouble in their classes, students are expected to get help immediately from their instructors and tutors in the Learning Center. For information about the Learning Center, go to: <http://www.linnbenton.edu/learning-center>
- \* Students are responsible for their actions and for their success; this includes following all processes, meeting deadlines, and seeking assistance from the many available resources.
- \* Students must complete and submit at least one mid-term Progress Report around weeks 4 and 5. Some high schools also require students to submit a Progress Report for week 7. Progress reports are to help students learn about the importance of talking with their instructors about grades. The Reports must be signed by LBCC teachers and submitted to the High School Partnerships Office in Tadena Hall, Room 213. The Reports are sent to high schools for review by the high school counselor. Early in the term, students should make an appointment with their CHSP counselor to plan a schedule for the following term and to review the progress being made this term.
- \* In most cases, the high schools pay for the students' necessary textbooks at the LBCC Bookstore. Students are responsible to: use them, keep them in returnable condition, and return them at the end of term to the Bookstore.
- \* **Students in CHSP do not qualify for financial aid or LBCC scholarships.**

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