

**LINN-BENTON COMMUNITY COLLEGE
BUDGET CALENDAR -- BUDGET YEAR 2009-2010**

WHEN	WHAT	WHO
JUL 16, 2008	Appoint Budget Officer	Board
Dec 15, 2008	Budget Manual w/Guidelines & Forms to Divisions	Budget Officer
DEC 17, 2008	Approve Budget Calendar	Board
JAN 28, 2009	DRAFT Budgets to Vice Presidents	Deans/Directors
FEB 03, 2009	Dec. Package & Equipment Requests to Vice Presidents	Deans/Directors
FEB 11, 2009	DRAFT Budgets to Business Office	Vice Presidents
FEB 18, 2009	Approve Decision Packages-Equipment Requests	Budget Team
MAR 04, 2009	Updated PROPOSED Budget to Deans/Directors	Budget Officer
MAR 20, 2009	Updated PROPOSED Budgets to Vice Presidents	Deans/Directors
APR 13, 2009	Updated PROPOSED Budgets to Business Office	Vice Presidents
APR 28, 2009	FIRST NOTICE OF BUDGET COMM. MTG. to papers	Budget Officer
MAY 04, 2009	PROPOSED Budget to Printer	Budget Officer
MAY 05, 2009	Publish 1 ST NOTICE OF BUDGET COMMITTEE MTG. SECOND NOTICE OF BUDGET COMM. MTG. to papers	Budget Officer Budget Officer
	Budget Presentation/Discussion	College Council
MAY 14, 2009	Publish 2 nd NOTICE OF BUDGET COMMITTEE MTG.	Budget Officer
MAY 20, 2009#	Public Budget Committee Meeting/Election of Officers/Budget Message Presented/ Presentation of PROPOSED Budget/Discussion and Approval	Budget Committee/ President/ Budget Officer
MAY 27, 2009	NOTICE OF SUMMARY/BUDGET HEARING to Papers	Budget Officer
JUN 03, 2009	APPROVED Budget to Printer	Budget Officer
JUN 05, 2009	Publish BUDGET SUMMARY OF APPROVED BUDGET & NOTICE OF BUDGET HEARING	Budget Officer
JUN 17, 2009#	Public Budget Hearing/Budget ADOPTED Appropriations Made & Tax Levy Declared	Board
JUL 15, 2009	NOTICE OF TAX LEVY to County Assessor	Budget Officer

PUBLIC BUDGET MEETING/HEARING