

NAME \_\_\_\_\_

**LBCC Graduation Worksheet 2008 - 2009**

ID. NO \_\_\_\_\_

**Associate of Science**

**English Emphasis: Technical Communication Option**

**AS 1501**

**Instructions:** Use this Worksheet to track your progress toward graduation. You must be able to check off all the boxes on each page to receive this degree. The college catalog and your advisor are two resources you can turn to if you need help. When you are within two terms of completion, meet with your advisor and have him or her sign this form. You should apply for graduation one term prior to the term you and your advisor determine you will meet all the requirements for completion. **When you apply for graduation you must attach this form to your application. Your application is incomplete without this form signed by your advisor.**

**General Education Requirements are Approved by the Admissions & Records Office**

**Writing I** Credits  
WR 121 English Composition .....3  \_\_\_\_\_

**Writing II** (select one)  
JN 216 News Reporting & Writing  
WR 122 English Composition: Argumentation  
WR 123 English Composition: Research  
WR 185 Understanding English Grammar  
WR 214 Business Communication  
WR 227 Technical Writing  
WR 228 Technical Writing II  
WR 241 Creative Writing: Fiction  
WR 242 Creative Writing: Poetry  
WR 243 Creative Writing: Script Writing  
WR 244 Advanced Creative Writing: Fiction .....3  \_\_\_\_\_

**Speech** (select one)  
SP 111 Fundamentals of Speech  
SP 112 Introduction to Persuasion  
SP 218 Interpersonal Communication.....3  \_\_\_\_\_

**Mathematics**  
MTH 105 Intro to Contemporary Math (or higher level)....4  \_\_\_\_\_

**Health & PE**  
PE 231 Lifetime Health & Fitness .....3  \_\_\_\_\_

**Perspectives** (no more than two courses with the same prefix may be used by a student to satisfy the Perspectives category)  
Physical Science (see catalog page 175).....4  \_\_\_\_\_  
Biological Science (see catalog page 175) .....4  \_\_\_\_\_  
Biological or Physical Science (see catalog page 175) .....4  \_\_\_\_\_  
Cultural Diversity (see catalog page 175) .....3  \_\_\_\_\_  
Difference, Power & Discrimination (see catalog page 175) .....3  \_\_\_\_\_  
Literature and the Arts (see catalog page 175-176) .....3  \_\_\_\_\_  
Social Processes & Institutions (see catalog page 176) .....3  \_\_\_\_\_  
Western Culture (see catalog page 176) .....3  \_\_\_\_\_

*Even though the theme of a Biology Course may be different, a Biology Course number may only be used once to satisfy the graduation requirements.*

Degree Evaluator \_\_\_\_\_

FOR OFFICE USE ONLY			
<b>Credit Toward This Degree</b>			
Total Cr. _____	LBCC Cr _____	GPA _____	Approved <input type="checkbox"/> Denied <input type="checkbox"/>
_____ Registrar	_____ Date	AS 1501 AC	

**PROGRAM REQUIREMENTS**

**Advisor Instructions:** This is the student's official record of their progress. The student must present this form to the Admissions Office when they apply for graduation. Please address each requirement by checking off completed courses, indicating which courses the student plans to take, and clearly documenting substitutions or waivers. **Courses may not be used to meet more than one requirement unless a specified under the particular option.**

**PROGRAM REQUIREMENTS ARE APPROVED BY THE DEPARTMENT & ADVISOR. CHANGES MUST ALSO BE APPROVED BY DIVISION DIRECTOR OR DEAN**

**Liberal Arts Core Requirements**

Select 15 credits from the core requirement options listed on page 178 in the catalog (3 credits from each category)

	Credits	Waivers/ Substitutions	Advisor Initials	Date Approved
Category I .....	3	<input type="checkbox"/>	_____	_____
Category II.....	3	<input type="checkbox"/>	_____	_____
Category III.....	3	<input type="checkbox"/>	_____	_____
Category IV.....	3	<input type="checkbox"/>	_____	_____
Category V.....	3	<input type="checkbox"/>	_____	_____

**Technical Communication**

WR 185	Understanding English Grammar .....	3	<input type="checkbox"/>	_____
WR 227	Technical Writing.....	3	<input type="checkbox"/>	_____
WR 240	Creative Writing: Nonfiction.....	3	<input type="checkbox"/>	_____
WR 246	Editing & Publishing.....	3	<input type="checkbox"/>	_____
WR 247	Literary Publications .....	3	<input type="checkbox"/>	_____

Select 6 credits from the following:

JN 134	Intro to Photojournalism .....	3	<input type="checkbox"/>	_____
SP 219	Small Group Communication .....	3	<input type="checkbox"/>	_____
WR 228	Technical Writing II.....	3	<input type="checkbox"/>	_____
WR 280	CWE English/Writing.....	2	<input type="checkbox"/>	_____

Select 12 credits ..... 12  \_\_\_\_\_

See your advisor to select 12 credits in a specific field

Admissions & Records will perform a final evaluation to ensure all courses have been completed with appropriate grades before this degree is awarded to the student. Requirements such as general education, total credits and grade point average must be approved by the Registrar.

DEPARTMENT ADVISOR  
Program requirements/proposed substitutions and waivers meet with my approval. Reasons for any changes are indicated on the appropriate line above.

DIVISION DIRECTOR or DEAN  
Changes and/or substitutions in the program requirements have my approval.

\_\_\_\_\_  
Program Advisor Signature                      Date

\_\_\_\_\_  
Division Director or Dean Signature                      Date