

NAME _____

LBCC Graduation Worksheet 2006-2007

ID. NO. _____

Associate Of Applied Science
Instructional Assistant

AAS 5076

Instructions: Use this worksheet to track your progress toward graduation. You must be able to check off all the boxes on each page to receive this degree. The college catalog and your advisor are two resources you can turn to if you need help. When you are within two terms of completion, meet with your advisor and have him or her sign this form. You should apply for graduation one term prior to the term you and your advisor determine you will meet all the requirements for completion. **When you apply for graduation you must attach this form to your application. Your application is incomplete without this form signed by your advisor.**

General Education Requirements Are Approved By The Admissions & Records Office

Composition		Credits	
WR 121	English Composition	3 cr	_____
Speech			
SP 218	Interpersonal Communication	3 cr	_____
Math			
MTH 065	Elementary Algebra (4)	4 cr	_____
Health & PE			
HE 112	Emergency First Aid (1)		
HE 125	Occupational Safety & Health (3)		
HE 225	Social & Individual Health Determinants (3)		
HE 252	First Aid (3)		
HE 261	CPR (1)		
PE 180	Activity Courses (1)		
PE 185	Activity Courses (1)		
PE 190	Activity Courses (1)		
PE 231	Lifetime Health & Fitness (3)	3 cr	_____
Perspectives			
	Science, Technology & Society (see catalog page 175).....	3 cr	_____
	Cultural Diversity & Global Awareness		
	ENG 221 Children's Literature	3 cr	_____

Please fill out form in dark ink

Degree Evaluator

Date

FOR OFFICE USE ONLY

Credit Toward This Degree

Total Cr. _____ LBCC Cr. _____ GPA _____ Approved Denied

AP 5076 WE

Registrar

Date

PROGRAM REQUIREMENTS LISTED ON REVERSE SIDE

Advisor Instructions: This is the student's official record of their progress. The student must present this form to the Admissions Office when they apply for graduation. Please address each requirement by checking off completed courses, indicating which courses the student plans to take, and clearly documenting substitutions or waivers.

PROGRAM REQUIREMENTS ARE APPROVED BY THE DEPARTMENT ADVISOR

		Credits	Waivers/ Substitutions	Advisor Initials	Date Approved
CIS 125	Intro Software Applications	3			
ED 101A	Observation & Guidance	3			
ED 102A	Education Practicum	3			
ED 123	Reading Instruction	4			
ED 124	Mathematics & Science Instruction	4			
ED 216	Purpose, Structure, Function of Education In Democracy	3			
ED 219	Multicultural Issues in Educational Settings	3			
ED 252	Behavior Management	3			
ED 282	Working with Children with Special Needs	3			
ED7.710	Principals of Observation	3			
ED7.725	Professional Issues in Instructional Assisting	1			
HDFS 229	School-Age & Adolescent Development	3			
HDFS 248	Learning Experiences for Children	3			
OA 121	Keyboarding	1-2			
Select 30-31 additional elective credits					

Students who wish to specialize in Library Assisting should take the electives listed on page 74 of General catalog.

CHANGES MUST ALSO BE APPROVED BY
DIVISION DIRECTOR OR DEAN

Admissions & Records will perform a final evaluation to ensure all courses have been completed with appropriate grades before this degree is awarded to the student. Requirements such as general education, total credits and grade point average must be approved by the Registrar.

DEPARTMENT ADVISOR

Program requirements/proposed substitutions and waivers meet with my approval. Reasons for any changes are indicated and initialed on the appropriate line above.

DIVISION DIRECTOR or DEAN

Changes and/or substitutions in the program requirements have my approval.

Program Advisor Signature

Date

Division Director or Dean Signature

Date