

Instructions: Use this worksheet to track your progress toward graduation. You must be able to check off all the boxes on each page to receive this degree. The college catalog and your advisor are two resources you can turn to if you need help. When you are within two terms of completion, meet with your advisor and have him or her sign this form. You should apply for graduation one term prior to the term you and your advisor determine you will meet all the requirements for completion. **When you apply for graduation you must attach this form to your application. Your application is incomplete without this form signed by your advisor.**

General Education Requirements Are Approved By The Admissions & Records Office

	Credits	
WRITING I		
WR 121	English Composition	3 c _____
WRITING II (select one)		
WR 122	English Composition: Argument & Style	
WR 123	English Composition: Research	
WR 185	Understanding English Grammar	
WR 214	Business Communications	
WR 227	Technical Writing	
WR 228	Technical Writing II	
WR 241	Creative Writing: Fiction	
WR 242	Creative Writing: Poetry.....	3 c _____
SPEECH (select one)		
SP 111	Fundamentals of Speech	
SP 112	Introduction to Persuasion	
SP 218	Interpersonal Communication	3 c _____
MATHEMATICS		
MTH 105	Intro to Contemporary Math or higher level	4 c _____
HEALTH & PE		
PE 231	Lifetime Health & Fitness.....	3 c _____
PERSPECTIVES (no more than 2 courses with the same prefix may be used by a student to satisfy the Perspectives category)		
Physical Science (see catalog page 186).....	4 c	_____
Biological Science (see catalog page 186).....	4 c	_____
Biological or Physical Science (see catalog page 186).....	4 c	_____
Cultural Diversity (see catalog page 187)	3 c	_____
Difference, Power & Discrimination (see catalog page 187).....	3 c	_____
Literature and the Arts (see catalog page 187)	3 c	_____
Social Processes and Institutions (see catalog page 187)	3 c	_____
Western Culture (see catalog page 187)	3 c	_____

Even though the theme of a Biology Course may be different, a Biology Course number may only be used once to satisfy the graduation requirements.

Degree Evaluator

Date

FOR OFFICE USE ONLY

Credit Toward This Degree

Total Cr. _____ LBCC Cr. _____ GPA _____ Approved Denied

AS 0600 AC

Registrar

Date

PROGRAM REQUIREMENTS LISTED ON REVERSE SIDE

Advisor Instructions: This is the student's official record of their progress. The student must present this form to the Admissions Office when they apply for graduation. Please address each requirement by checking off completed courses, indicating which courses the student plans to take, and clearly documenting substitutions or waivers.

PROGRAM REQUIREMENTS ARE APPROVED BY THE DEPARTMENT ADVISOR

Liberal Arts Core Requirements:

Select 15 credits from the core requirement options listed on page 189 in the catalog (3 credits from each category)

	Credits	Waivers/ Substitutions	Advisor Initials	Date Approved
Category I	3 q			
Category II	3 q			
Category III	3 q			
Category IV	3 q			
Category V	3 q			

Program Requirements

ART 261	Intro to Photography	3 q		
JN 134	Intro to Photojournalism	3 q		
JN 201	Media & Society	4 q		
JN 215A	Journalism Lab	3 q		
JN 215B	Design & Production Lab	6 q		
JN 216	News Reporting and Writing	3 q		
JN 217	Feature Writing	3 q		
JN 280	CWE Journalism	3 q		
Electives	4 q		

CHANGES MUST ALSO BE APPROVED BY
DIVISION DIRECTOR OR DEAN

Admissions & Records will perform a final evaluation to ensure all courses have been completed with appropriate grades before this degree is awarded to the student. Requirements such as general education, total credits and grade point average must be approved by the Registrar.

DEPARTMENT ADVISOR

Program requirements/proposed substitutions and waivers meet with my approval. Reasons for any changes are indicated and initialed on the appropriate line above.

DIVISION DIRECTOR or DEAN

Changes and/or substitutions in the program requirements have my approval.

Program Advisor Signature

Date

Division Director or Dean Signature

Date